Logging in with a card
Scan your LU card using the card reader to the left of the display.

Logging in without a card
Log in by pressing the **Log in** button on the display and entering your StiL identity and password.

Printing
1. Select the printer called **Uniflow** from your computer's print menu.
2. Log in as above, press **Secure Print** on the screen, see image above right.
3. Highlight the documents you wish to print, press **Print + Delete**, see image below.
4. Log out when you have finished.
5. In order to change the printer settings, press **Options**.

Scanning and send
1. Select the main menu with the button on the side of the display.
2. In order to scan, press "**Scanna och skicka**" (Scan and send) on the screen and then press "**Skicka till mig**" (Send to me).
3. Press the large green button.
4. Log out when you have finished.

Copying
1. Select the main menu with the button on the side of the display.
2. Press "**Kopia**" (Copy) on the screen.
3. Place the original in the copier, start the copying process by pressing on the large green button.
4. Log out when you have finished.

The Student guide to Uniflow

1. Start by creating a PayEx account, log in to this web page: [https://wallit.payex.com/](https://wallit.payex.com/)
2. Thereafter log in to this website with your StiL-id: [http://uniflow.net.lth.se/pwuser](http://uniflow.net.lth.se/pwuser) and create an autopay-agreement